

Willie Price Lab School
Handbook Addendum
COVID-19 Procedure

Willie Price Lab School plans to open for Fall 2020. Staff and Graduate Assistants will start Monday, August 3rd, while the children will start $\frac{1}{2}$ day on Friday, August 7th. There will be a Zoom open house on Thursday, August 6th. More information to come about those times will be sent home via email.

The school will follow all Centers for Disease Control guidelines for childcare centers as well as information and guidance from the University of Mississippi Health Center.

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html>

Procedural Changes

- We will NOT operate “afterschool” as this brings in additional staff (24 -30 student workers) and exposes additional people to children. The operating hours will be **7:30 AM – 4 PM**. Dismissal will begin at 3:00 PM and end NO LATER than 4:00 PM.
- Special events such as festivals, holiday events, etc., will be suspended and/or virtual until further notice.
- Visitors will not be able to enter school buildings except as deemed necessary by school directors. At this point, no student observers, researchers, or parents will be allowed in the school.
- Teachers will share daily photos with the class via the WP Facebook page. If you need information regarding your child, please call the front office (662-915-7444) and we will check on your child. PLEASE DO NOT text your child’s teacher throughout the school day as they can not properly care for your child or others if they are constantly having to answer their phones.
- Children will be bringing their lunches from home.

Students

- Temperature checks for children will take place at drop off in the drop off line before they enter the building. Students should not come to school if they have a fever (defined as a temperature of 100.4 degrees or above) or have displayed other symptoms of COVID-19. If a student is found to have a fever while at school, parents will be contacted and expected to pick up their child IMMEDIATELY.
- Much like the Oxford School District, we will plan to isolate children in their classroom “families” and keep them from outside exposure to visitors.
- Children will go out on the playground in classroom groups and have specials in their classroom rather than leave and go to a common area (unless the area is outside and they are the only group outside). In the case of prolonged inclement weather, classes will be able to use the two large motor rooms but they will have to alternate so that no class family utilizes the same common space on the same day. This will allow for sanitation in between uses.
- In an effort to keep all students and staff safe, children will need **to bring in their lunches from home** and eat them in their classrooms at the designated lunchtime. Teachers will be able to serve snacks to children in their classrooms, and these snacks will be provided by Willie Price.

- Age-appropriate screening questions will be asked each day. Students who are sent to school knowingly sick may be sent home for up to ten days for evaluation. Knowingly sending your child to school when they are sick, could result in termination of enrollment.
- Should a child become sick at school, they will be taken to a designated “sick” room until parents arrive to pick them up. Pick up must take place ASAP but no longer than an hour after the parent or guardian is notified of their child’s condition.
- Students will be required to wear a mask in all common areas of the school. Once the child has reached their classroom, they can remove their face covering. Families should provide a mask that is labeled clearly with the child’s name. Children should wear a CLEAN mask to school each day. It will be worn to and from school daily.
- At nap time, children’s naptime mats will be spaced out as much as possible, ideally 6 feet apart (the American Academy of Pediatrics recommends 3 feet of social distancing as sufficient for classrooms and states that "the relative impact of physical distancing among children is likely small based on current evidence and certainly difficult to implement"). Children will also nap “head to toe” to further reduce the potential for viral spread.
- Hand sanitizer will be utilized before entering the building and then children will be taken to a sink to wash their hands once they are closer to their classrooms.

Staff

- All staff will be required to have temperature checks when they arrive at school and they will follow all University protocol for staff returning to work, including the completion of the daily symptom checker.
- Staff will be required to wear a mask in all common areas of the building and either a mask or face shield in the classroom and on the playground at all times.
- All staff is expected to notify the school if anyone in their family or their immediate social circle has tested positive for COVID-19. Staff who have been exposed to a family member with COVID-19 will be expected to quarantine for up to 14 days.
- We have a back-up list of substitute teachers in the case of sick employees. However, should we have more than 4 teachers who have to be out as a result of COVID-19 symptoms, there is a chance that Willie Price will have close for a period of time due not having enough staff to meet required ratios for child care.

Cleaning and sanitization

- All classrooms and classroom materials will be thoroughly disinfected throughout the day by teachers and at night by the professional cleaning crew.
- Children will be assigned their own personal yoga mats and will be responsible for washing them with a sanitizer wipe after each use.
- Nap mats and student sleep “friends” will be sent home on Fridays and it will be the family's responsibility to wash these items thoroughly before their return to school on Monday.
- If an individual who has been in a school is lab-confirmed to have COVID-19, schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 3 days have already passed since that person was at school.

Drop-off and pick-up

- There will be designated drop-off and pick up areas for each class. Teachers and graduate assistants will assist your child in the school and sign them in by visiting with the parent through the car window. Parents will be given more information about those locations at Open House.

Sick Policy

- If more than four children in a classroom test positive for COVID-19 the entire classroom will be placed on quarantine for up to 14 days.
- It is your duty to notify the school if anyone in your family or your child's immediate social circle has tested positive for COVID-19. Children who have been exposed to a family member with COVID-19 will be expected to quarantine for up to 14 days.
- Should your child need to be quarantined, you will be provided with optional lessons, books, and activity weblinks that can be continued at home during their absences from school.
- Age-appropriate screening questions will be asked each day. Students who are sent to school knowingly sick may be sent home for up to ten days for evaluation. Knowingly sending your child to school when they are sick, could result in termination of enrollment.
- Should a child become sick at school, they will be taken to a designated "sick" room until parents arrive to pick them up. Pick up must take place ASAP (but no longer than an hour) after the parent or guardian is notified.
- Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, school must notify all teachers, staff, and families of all students in the school if a lab-confirmed COVID-19 case is identified among students, teachers or staff.

Contract Obligation

- Families who are uncomfortable sending their children to school this year will not be required to fulfill their contractual obligations. Families must notify Willie Price directors by July 20, 2020, about their intent to keep their child at home. If families would like to save the child's space in the classroom, they are welcome to keep their child home but must remain current and up to date on tuition payments.
- All measures outlined in this policy are temporary and subject to further review and change based on information received from local, state, and federal officials.

