

## Student Teachers:

Student teachers must apply for their **“Pre-Service” Teaching License (PST)** in the online licensure system (ELMS) with the Mississippi Department of Education prior to your student teaching semester. This is NOT your standard-renewable license that you will apply for after graduation.

Follow the steps below to create an account in ELMS and apply for your PST license:

1. Go to <https://www.mdek12.org/OEL>
2. Click on “Go to my ELMS Account”
3. When you receive the prompt about being a MS Educator, the answer is YES, you are a Mississippi EDUCATOR and will setup your account accordingly.
4. Once you establish your account, click on “Educator”
5. Click on “apply for my recommendation”
6. Click on “apply for credential”

Note: If ELMS states it “does not recognize” you and you are not able to create an account, please email Whitney Webb at [whitdt@olemiss.edu](mailto:whitdt@olemiss.edu)