Ordering Official UM Transcript---MUST BE ELECTRONIC SUBMISSION TO MDE

1. Go through My Ole Miss and “Request a Transcript” drop down box.

2. Click on the link provided for Parchment Services

   Students will create an account with Parchment Services in order to request an official transcript.  
   https://www.parchment.com/u/registration/34153/account

   *Please note: Your transcript should be official WITH DEGREE POSTED.

3. Use appropriate email for UM transcript to be sent directly to the Mississippi Department of Education.  Electronic transcripts must be submitted from the college/university or official transcript service using the following email address:

   transcript@mdek12.org