



## GRADE-LEVEL READING COMMUNITIES NETWORK

# LETTER OF INTENT

*Yes, count us in! Our community would like to become a member of the Grade-Level Reading Communities Network.*

By submitting a letter of intent, your community will become eligible to receive valuable technical assistance and support from a growing national network of staff, consultants, funders and other cities involved in the Campaign for Grade-Level Reading.

All letters of intent should address how your community is working to improve outcomes in grade-level reading, including in the following three areas:

- **school readiness** – too many young children show up for school not ready to learn
- **school attendance** – too many children in grades K–3 miss too many days of school
- **summer learning** – too many children in the early grades lose ground over the summer months

Letters of intent (3 pages maximum) should contain the following information:

1. Contact information of the leader(s) of your local campaign;
2. Evidence of significant cross-sector (public, private, civic, philanthropic and faith) leadership and support—for example, local elected officials, United Way representatives, school district officials, community foundations, community-based organizations and business and nonprofit leaders;
3. Description of the process and potential goals you will use to mobilize and sustain community action on the part of groups such as parents, child care providers and educators to improve school readiness, attendance and summer learning;
4. Baseline data (or a plan for how you will obtain it) on levels of third grade reading proficiency, school readiness, attendance and summer learning in your community.

Please contact Ron Fairchild at 443-986-1275 or [ron@smarterlearninggroup.com](mailto:ron@smarterlearninggroup.com) if you would like assistance in developing your letter of intent. Submit your letter of intent to Bob Saffold at [bob@smarterlearninggroup.com](mailto:bob@smarterlearninggroup.com).